

**Virgil Township
Community Mental Health 708 Board Meeting
Monday, October 30, 2023**

MINUTES

President Michael Yagen called the regular meeting of the Virgil Township Mental Health 708 Board to order at 7:00 PM on Monday, October 30, 2023, at the Virgil Township office.

Members Present: Jean Fabrizius, Cheryl O'Brien, Natalie O'Brien, Bridget Ruf, Michael Yagen

Members Absent: Peg Yagen

Also present: Dalila Alegria, INC Mental Health Alliance
Colleen Balija, INC Mental Health Alliance
Jennifer Long, Conley Outreach Community Services

Yagen asked for approval of the minutes of the June 8, 2023, meeting. Upon a motion by Yagen and second by Jean Fabrizius, the minutes were unanimously approved.

Executive Director Dalila Alegria asked for nominations for the office of President of the Virgil Township Community Mental Health 708 Board for FY24. Bridget Ruf nominated herself, which was seconded by Fabrizius. Ruf was unanimously elected to serve for FY24. Alegria then asked for nominations for the office of Secretary for FY24. Fabrizius nominated Cheryl O'Brien, which was seconded by Ruf. Cheryl O'Brien was unanimously elected to serve for FY24.

Under Staff Report, Conley Outreach Executive Director Jennifer Long gave the West Towns report on the clients and activities. She stated 86 new clients were served, 189 total contacts were made, and 40 referred to area agencies. Activities included distributing community meals, sorting donations, working with clients at the Clothing Exchange Clothes Closet, hosting WTCRT meetings, grief support groups and day camp, Holiday Spirit letter, and chili cook off.

Operations Manager Colleen Balija reported on the INC Mental Health Alliance finances for the period of July 1, 2023, through August 31, 2023. Tax revenue receipts are on target. Expenses are \$392,647. Overall, Net Income is \$822,512.

Balija reviewed the audited FY23 service statistics and noted that 57 Virgil Township residents received 2,165 units of service. Unaudited stats for the first two months of FY24 had 33 residents receiving 281 units of service.

Balija reviewed the 708 Tax Receipts to date. INC has received \$12,087.55 in tax levies year to date from Virgil Township. This represents almost 57% of the total levy from the township of \$21,416.

Under Other, Alegria encouraged the board to take the Kane County Health Department Needs Assessment survey, which can be found on INC's Facebook page. Alegria will

send the link to the survey via email. Fabrizius inquired about a banking issue with Kane County and the impact, if any, it could have on our work.

Under New Business, Baliya reviewed the FY23 Annual Report, noting that the layout was the same as last year with updated pictures and data.

Alegria reviewed the 2022-2023 Audit, which indicated no findings and no recommendations by the auditor.

Under INC Board Liaison Report, Yagen shared an update on the scholarship program recommendation that was approved by the board, reviewed the Outcome Reporting process, and discussed the relevance of the Community Needs Assessment to INC's strategic plan.

There being no further business to come before the Board, the meeting was adjourned on a motion by Yagen, second by Cheryl O'Brien, and a unanimous vote at 7:54 PM.

Respectfully submitted,

Cheryl O'Brien
Secretary