

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, October 23, 2023**

**MINUTES**

President Tina Willson called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:01 PM on Monday, October 23, 2022, at the Sugar Grove Township office.

Members Present: Stephanie Butler, Denise Claessens, Phil Silagi, Tina Willson

Members Absent: Sally Bruce, Cathy Hoyda, Nadia Schweisthal

Also present: Dalila Alegria, INC Mental Health Alliance  
Colleen Balija, INC Mental Health Alliance  
Jennifer Long, Conley Outreach Community Services

Willson asked for approval of the minutes of the June 12, 2023, meeting. Upon a motion by Denise Claessens and second by Phil Silagi, the minutes were unanimously approved.

Executive Director Dalila Alegria asked for nominations for the office of President of the Sugar Grove Township Community Mental Health 708 Board for FY24. Stephanie Butler nominated Willson, which was seconded by Claessens. Willson was unanimously elected to serve for FY24. Alegria then asked for nominations for the office of Secretary for FY24. Willson nominated Nadia Schweisthal, which was seconded by Silagi. Schweisthal was unanimously elected to serve for FY24.

Under Staff Report, Conley Outreach Executive Director Jennifer Long gave the West Towns report on the clients and activities. She stated 86 new clients were served, 189 total contacts were made, and 40 referred to area agencies. Activities included distributing community meals, sorting donations, working with clients at the Clothing Exchange Clothes Closet, hosting WTCRT meetings, grief support groups and day camp, Holiday Spirit letter, and chili cook off.

Operations Manager Colleen Balija reported on the INC Mental Health Alliance finances for the period of July 1, 2023, through August 31, 2023. Tax revenue receipts are on target. Expenses are \$392,647. Overall, Net Income is \$822,512.

Balija reviewed the audited FY23 service statistics and noted that 431 Sugar Grove Township residents received 4,333 units of service. Unaudited stats for the first two months of FY24 had 93 residents receiving 390 units of service.

Balija reviewed the 708 Tax Receipts to date. INC has received \$135,692.49 in tax levies year to date from Sugar Grove Township. This represents over 98% of the total levy from the township of \$137,476.

Under Other, Alegria encouraged the board to take the Kane County Health Department Needs Assessment survey, which can be found on INC's Facebook page. Alegria will send the link to the survey via email.

Under New Business, Balija reviewed the FY23 Annual Report, noting that the layout was the same as last year with updated pictures and data.

Alegria reviewed the 2022-2023 Audit, which indicated no findings and no recommendations by the auditor.

Under INC Board Liaison Report, Willson ask Balija to share an update on the scholarship program recommendation that was approved by the board, and Willson commended staff on maintaining administrative costs below 4% annually.

There being no further business to come before the Board, the meeting was adjourned on a motion by Silagi, second by Claessens, and a unanimous vote at 7:36 PM.

Respectfully submitted,

Nadia Schweisthal  
Secretary