

**INC Mental Health Alliance, NFP**  
**BOARD OF DIRECTORS MEETING**  
Monday, July 24, 2023

**MINUTES**

**Members Present:** Denise Elsbree, Evelyn Hull, Ken Rojek, Kenneth Schultz, Caryn Spitzzeri, TJ Vaughan, Tina Willson, Michael Yagen

**Members Absent:** Denise Claessens, Marilyn Jacobsen, Eva Serrano, Joanne Tosch, John Whildin

**Staff Present:** Dalila Alegria, Colleen Balija, Ann Montgomery

The meeting of the Board of Directors of INC Mental Health Alliance, NFP for July 24, 2023, was called to order at 7:01 PM by President TJ Vaughan at the INC Mental Health Alliance office and via Zoom conference call. Roll call was completed verbally by the board members.

Vaughan asked for approval of the Agenda. Ken Rojek made the motion to approve with a second by Kenneth Schultz and it was unanimously passed.

Vaughan asked for a motion to approve the Consent Agenda. Evelyn Hull made the motion with a second by Michael Yagen and it was unanimously approved.

Executive Director Dalila Alegria presented the revised FY24 Budget noting minor changes to a few items. Vaughan asked for a motion to approve the revised FY24 Budget. Rojek made the motion with a second by Schultz and it was unanimously approved.

Operations Manager Colleen Balija presented the INC Board Committee Confirmations for FY24. Vaughan asked for a motion to approve the FY24 Committee Confirmations. Denise Elsbree made a motion with a second by Yagen and it was unanimously approved.

Rojek presented the prospective board member questionnaire for James Otepka. Vaughan recommended on behalf of the Nominating Committee that James Otepka fill an At-Large vacancy on the board. A motion was made by Schultz with a second by Hull and it passed unanimously.

Under Information Items, Alegria went through the Executive Director report and highlighted items within the report. There was also a discussion and consensus among the board in working with Dundee Township Mental Health Board.

Administrative Assistant Ann Montgomery presented the unaudited Service Statistical report through June 30, 2023. There were 39,495 residents that received 276,769 units of service. The updated FY24 program descriptions and allocations were also provided.

Balija reviewed the INC Funded Programs' FY23-Quarter 4 Outcomes and provided information on specific programs.

Balija presented the 2023 Tax receipts to date. Current receipts are 46% of the levied taxes received or \$1,008,803 of the \$2,163,602 total levied.

Alegria outlined the Tax Levy Recommendation Report and noted that all seven township 708 Boards have accepted the recommended levies and as soon as the new construction figures are received, ordinances will be sent to the townships.

There being no further business before this Board, Rojek motioned for an adjournment. There was a second by Schultz and it was unanimously passed to adjourn the meeting at 7:26 PM.

Respectfully submitted,

Marilyn Jacobsen, Secretary