

**Virgil Township
Community Mental Health 708 Board Meeting
Thursday, November 3, 2022**

MINUTES

Michael Yagen called the regular meeting of the Virgil Township Mental Health 708 Board to order at 7:05 PM on Thursday, November 3, 2022, at the Virgil Township office.

Members Present: Tiffany Callaghan, Jean Fabrizius, Ted Janecek, Michael Yagen

Members Absent: Peg Yagen

Also present: Dalila Alegria, INC Board
Isabella Ramirez, INC Board
Jennifer Long, Conley Outreach Community Services
Bridget Ruf, Virgil Township

Executive Director Dalila Alegria asked for nominations for the office of President of the Virgil Township Community Mental Health 708 Board for FY23. Michael Yagen nominated himself. This motion was seconded by Tiffany Callaghan. Alegria then asked for nominations for the office of Secretary for FY23. Jean Fabrizius was nominated by Yagen, which was seconded by Callaghan. Both nominees were unanimously elected to serve for FY23.

Yagen asked for approval of the minutes of the June 22, 2022, meeting. Upon a motion by Ted Janecek and second by Callaghan the minutes were unanimously approved.

Under the Staff Report, Conley Outreach Executive Director Jennifer Long gave the West Towns report on the clients and activities. She stated 126 new clients were served, 237 total contacts were made, and 62 referred out. Activities include distributing community meals, sorting donations, working with clients at the Clothing Exchange Clothes Closet, hosting WTCRT meetings, grief support groups, Holiday Spirit letter, and a new grief book club.

Alegria reported on the INC Mental Health Alliance finances for the period of July 1, 2022, through August 31, 2022. Tax revenue receipts have returned to the normal schedule and interest rates are improving. Expenses are at \$335,140. Overall, Net Income is \$654,522.

Intern Isabella Ramirez reviewed the audited FY22 service statistics for Virgil Township and noted that 43 residents received 1,015 units of service. There were no Building stats to report. For the first two months of FY22, there were 12 residents receiving 89 units of service. Building stats will no longer be reported with the sale of buildings in May 2022.

Ramirez reviewed the 708 Tax Receipts to date. We have received \$11,581.39 in tax levies year to date from Virgil Township. This represents 57% of the total levy from the township of \$20,326.

Under Other, Alegria mentioned there are two vacancies on the board. Please share any prospective candidates with staff.

Under New Business, Alegria reviewed the FY22 Annual Report, noting that the layout was the same as last year with minor design changes, updated pictures, and the addition of audited service statistical reports by township.

Alegria reviewed the 2021-22 Audit, which indicated no findings and no recommendations by the auditor.

Under INC Board Liaison Report, Yagen asked Alegria to share an update on the committees established at the last board meeting.

Under Other, Yagen asked for an update on the Crisis Stabilization Unit noting the difference of the Living Room program.

There being no further business to come before the Board, the meeting was adjourned on a motion by Janecek, second by Callaghan and a unanimous vote at 7:44 PM.

Respectfully submitted,

Jean Fabrizius
Secretary