

**Blackberry Township
Community Mental Health 708 Board Meeting
Thursday, October 13, 2022**

MINUTES

President Stephanie Butler called the regular meeting of the Blackberry Township Mental Health 708 Board to order at 7:02 PM on Thursday, October 13, 2022, via conference call.

Members Present: Stephanie Butler, Donna Harner, Lois Mack, Carrie Seida, Caryn Spitzzeri

Members Absent: Judie Childress

Also present: Dalila Alegria, INC Mental Health Alliance
Colleen Balija, INC Mental Health Alliance
Jennifer Long Conley Outreach Community Services

President Butler asked for approval of the minutes of the June 15, 2022, meeting. Upon a motion by Caryn Spitzzeri and second by Donna Harner, the minutes were unanimously approved.

Butler asked for nominations for the office of President of the Blackberry Township Community Mental Health 708 Board for FY23. Butler nominated Spitzzeri, which was seconded by Harner. Spitzzeri was unanimously elected to serve for FY23. Butler then asked for nominations for the office of Secretary for FY23. Butler nominated Harner, which was seconded by Lois Mack. Harner was unanimously elected to serve for FY23.

Under Staff Report, Conley Outreach Executive Director Jennifer Long gave the West Towns report on the clients and activities. She stated 126 new clients were served, 237 total contacts were made, and 62 referred out. Activities include distributing community meals, sorting donations, working with clients at the Clothing Exchange Clothes Closet, hosting WTCRT meetings, grief support groups, Holiday Spirit letter, and a new grief book club.

Under the Staff Report, Operations Manager Colleen Balija reported on the INC Mental Health Alliance finances for the period of July 1, 2022, through August 31, 2022. Tax revenue receipts have returned to the normal schedule and interest rates are improving. Expenses are at \$335,140. Overall, Net Income is \$654,522.

Balija reviewed the audited FY22 service statistics and noted that 235 Blackberry Township residents received 3,789 units of service. Building stats for the year included 1 resident served with 307 units of service. Unaudited stats for the first two months of FY23 had 91 residents receiving 702 units of service. Building stats will no longer be reported with the sale of buildings in May 2022.

Balija reviewed the 708 Tax Receipts to date. We have received \$00 in tax levies year to date from Blackberry Township. This represents about 0% of the total levy from the township of \$58,953.

Under New Business, Balija reviewed the FY22 Annual Report, noting that the layout was the same as last year with minor design changes, updated pictures, and the addition of audited service statistical reports by township.

Executive Director Dalila Alegria reviewed the 2021-22 Audit, which indicated no findings and no recommendations by the auditor.

Under INC Board Liaison Report, Spitzzeri shared the implementation of an ad hoc committee to review the INC funding policy and scholarship process, conference room upgrades, and the annual Program Committee Roundtable meeting to be held in November.

Under Other, Butler will share with staff the details about Elburn Christmas Stroll to be held in early December.

There being no further business to come before the Board, the meeting was adjourned on a motion by Butler, second by Mack, and a unanimous vote at 7:56 PM.

Respectfully submitted,

Donna Harner
Secretary