

INC MENTAL HEALTH ALLIANCE, NFP
BOARD OF DIRECTORS MEETING
Monday, September 26, 2022

MINUTES

Members Present: Denise Elsbree, Evelyn Hull, Marilyn Jacobsen, Ken Rojek, Alicia Schatteman, Eva Serrano, Caryn Spitzzeri, TJ Vaughan, John Whildin, Tina Willson

Members Absent: Denise Claessens, Kenneth Schultz, Joanne Tosch, Michael Yagen, Russ Wolf

Staff Present: Dalila Alegria, Colleen Baliya, Ann Montgomery, Isabella Ramirez

The meeting of the Board of Directors of INC Board, NFP, for September 26, 2022, was called to order at 7:00 PM in person at the Aurora Library-West Branch and via conference call by President TJ Vaughan. A roll call sign in sheet was completed by Administrative Assistant Ann Montgomery.

Vaughan asked for approval of the Agenda. Evelyn Hull made the motion to accept the agenda, with a second by Eva Serrano. The motion was unanimously approved.

Under Introductions, Executive Director Dalila Alegria introduced new INC board member Caryn Spitzzeri who will also serve as the Blackberry 708 Township board liaison.

Under Action Items, Vaughan asked for the approval of the Consent Agenda. Marilyn Jacobsen made a motion to approve and, with a second by Tina Willson, it was unanimously approved.

Alegria presented the Finance Committee meeting minutes. Treasurer Ken Rojek shared the results from the Finance Committee meeting with the auditor, recognizing that there were no modifications, and the INC Mental Health Alliance had another clean audit. Vaughan asked for the approval of the Audit. Rojek made a motion to approve and, with a second by Hull, it was unanimously approved.

Operations Manager Colleen Baliya presented the FY22 Annual Report draft. Baliya highlighted that administration expenses continue to remain low at 3.4%. Vaughan asked for approval of the Annual Report. Denise Elsbree made a motion to approve, with a second from Willson, it was unanimously passed.

Alegria discussed two options for the conference room upgrades to technology and furniture. Vaughan asked for approval of a budget of \$25,000 to be used by staff to make the necessary upgrades to the conference room. Rojek made a motion to approve, with a second from Willson, it was unanimously passed.

Under Discussion Items, Alegria reported that the Federal and IL 990s were provided to the board as a handout and will be posted on the website.

Balija gave a brief description of the recipients for both the Jerry J. Murphy Scholarships and the Minority Scholarship awards. Alegria presented information and some proposed funding options for the Scholarship Program. The board will form an Ad-hoc Scholarship Committee to review and present suggestions to the full board at a later meeting.

Alegria made a verbal report on one-time and reserve funding requests. The board will form a Funding Policy Ad-hoc Committee to review the current funding policy.

Under Information Items, Alegria went through the ED Report and highlighted a few of the items.

Montgomery reviewed the audited and unaudited Statistics. For the unaudited report ending 8/31/22, 8,679 residents received 56,227 units of service. For the audited FY22 report, Montgomery noted that 44,283 residents received 216,908 units of service. Building Stats for the year were 119 served with 20,457 units of service.

Balija presented the FY22 year-end outcome report highlighting various agency outcome numbers.

Balija reported that INC has received \$1,503,215 in tax levies to date. This represents just over 73% of the total levy of \$2,058,145.

Balija reported that the Program Committee Roundtable with funded agency Executive Directors will be held in November. Further meeting information will be coming soon. Balija asked the Program Committee to notify her on their availability during the first 2 weeks in November.

There being no further business to come before this board, Willson motioned for an adjournment and a second by Hull, and it was unanimously passed to adjourn the meeting at 8:11 PM.

Respectfully submitted,

Marilyn Jacobsen, Secretary