

**INC Board, NFP**  
**BOARD OF DIRECTORS MEETING**  
Monday, May 23, 2022

**MINUTES**

**Members Present:** Kathy Hooey, Marilyn Jacobsen, Ken Rojek, Alicia Schatteman, TJ Vaughan, Joanne Tosch, John Whildin, Russ Wolf, Michael Yagen

**Members Absent:** Denise Claessens, Denise Elsbree, Evelyn Hull, Eva Serrano, Tina Willson

**Staff Present:** Dalila Alegria, Colleen Balija, Ann Montgomery

**Guest Present:** Kenneth Schultz

The annual meeting of the Board of Directors of INC Board, NFP for May 23, 2022, was called to order at 7:01 PM by President Ken Rojek. A roll call sign in sheet was completed by Administrative Assistant Ann Montgomery.

Rojek asked for approval of the Agenda. John Whildin made the motion to approve with a second by Michael Yagen and it was unanimously passed.

Rojek asked for a motion to approve the Consent Agenda. Marilyn Jacobsen made the motion with a second by TJ Vaughan and it was unanimously approved.

Rojek recommended on behalf of the Nominating Committee that John Whildin have his three-year term renewed. A motion was made by Kathy Hooey with a second by Yagen and it passed unanimously.

Executive Director Dalila Alegria presented By-laws and Funding Policy amendments for review and highlighted the noted changes. Rojek asked for approval of the By-laws and Funding Policy amendments as presented. Jacobsen made the motion with a second by Vaughan and it was unanimously approved.

Under Information Items, Alegria went through the Executive Director report and highlighted items within the report including a legislative update.

Montgomery presented the unaudited Service Statistical report through April 2022. There were 36,813 residents that received 157,609 units of service. The Building Stats for the same period totals 109 clients that received 16,620 units of service.

Alegria presented the 2021 Tax Extension report, noting that the requests and extensions were comparable within \$15.

Operations Manager Colleen Baliya presented the Fiscal Year 2022 Agency Audit Report noting the findings and that traditionally three agencies are audited every year.

Rojek asked for a motion to accept the slate of officers as proposed: President TJ Vaughan, Vice President Eva Serrano, Secretary Marilyn Jacobsen, Treasurer Ken Rojek, and Directors Denise Elsbree and Alicia Schatteman. No other nominations were brought to the floor. The motion was made by Yagen and with a second by Hooey it passed unanimously.

Baliya presented the proposed INC Board meeting schedule for 2022-2023. Whildin made a motion to approve with a second by Vaughan and it was unanimously approved.

Baliya presented the Committee Descriptions for FY23 noting that the Property & Facilities Committee is no longer needed. Baliya will email the board to contact her directly with each member's committee selections.

Rojek informed the board of the Conflict of Interest disclosures that were reviewed by the Executive Committee for FY 23.

Alegria presented the Banking Resolution for FY23. Jacobsen moved to accept the 2022-2023 Banking Resolutions as written and with a second by Whildin, it was passed unanimously.

The preliminary budget for 2022-2023 was reviewed by Alegria. She noted a few items that vary from previous years due to the sale of the properties. Alicia Schatteman made the motion to approve the proposed preliminary 2022-2023 Budget, with a second by Whildin, it was unanimously approved.

Vaughan presented the proposed 2022-2023 Allocations and the minutes from the Program Committee Meeting. Vaughan made a motion to approve, it was seconded by Joanne Tosch, and it was unanimously approved with those members having a conflict of interest recusing themselves.

Alegria reviewed the Recommendations of the 2022 Tax Levies. Yagen motioned that the recommendations for 2022 Tax Levies be approved. Hooey seconded the motion, and it was passed unanimously. This recommendation will be passed on to the seven 708 Community Mental Health Boards for their approval.

Under Other Business, Alegria thanked Rojek for his years of service as President and presented him with a plaque on behalf of the INC Board.

There being no further business before this Board, Whildin motioned for an adjournment. There was a second by Russ Wolf and it was unanimously passed to adjourn the meeting at 8:03 PM.

Respectfully submitted,

Marilyn Jacobsen, Secretary