Blackberry Township
Community Mental Health 708 Board Meeting
Thursday, February 03, 2022

MINUTES

President Terry Lanthrum called the regular meeting of the Blackberry Township Mental Health 708 Board to order at 6:59 PM on Thursday, February 03, 2022, via virtual setting.

Members Present: Stephanie Butler, Judie Childress, Donna Harner, Terry Lanthrum, Lois Mack, Caryn Spitzzeri

Members Absent: None

Also Present: Dalila Alegria, INC Board
Colleen Balija, INC Board
Jennifer Long, Conley Outreach Services
Isabella Ramirez, INC Board

Lanthrum asked for approval of the minutes of the October 14, 2021, meeting. Upon a motion by Stephanie Butler and second by Donna Harner, the minutes were unanimously approved.

Under Staff Report, Conley Outreach Executive Director Jennifer Long gave the West Towns report on the clients and activities. She stated 68 new clients were served, 248 total contacts were made, and 57 referred out. Activities included serving 155 meals at Elburn Food Pantry, sorting donations, and working with clients at the Clothing Exchange Clothes Closet, hosting WTCRT Zoom meetings, and being active on social media.

Operations Manager Colleen Balija reported on the INC Board finances for period of July 1 through December 31, 2021. All tax revenues have been received. Expenses are at $1,333,659. Overall, Net Income is $1,069,406.

Balija reviewed the unaudited client statistics for July 1 through December 31, 2021. She reported that 166 Blackberry Township residents received 963 units of service for that period. Under Building Stats, 1 individual received 160 units of service.

Balija also reported that INC has received $58,377.65 in tax levies year-to-date for Blackberry Township. This represents 99.86% of the total levy of $58,459. All revenue for the Township has been received.

Under Other, Executive Director Dalila Alegria introduced new intern Isabella Ramirez and announced vacancies for Blackberry 708 board and INC Board. Anyone interested in either position can contact staff. She also mentioned that we would be attending a resource fair at Harter Middle School in March.

Under New Business, Alegria reviewed the Budget and Appropriation Ordinance for use of the 2021 Levy to be used in 2022-23. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Judie Childress moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Butler, and approved unanimously.

Alegria reviewed the draft of the FY23-FY25 Strategic Plan. The plan will be finalized and approved by the INC Board at their March board meeting.

Under INC Board Liaison Report, Lanthrum reviewed the INC Board name and logo change, adaptive leadership training for funded agency Executive Directors, and an update on property sales.

There being no further business to come before the Board, the meeting was adjourned on a motion by Lois Mack, second by Caryn Spitzzeri and a unanimous vote at 7:43 PM.

Respectfully submitted,

Donna Harner
Secretary