

INC Board, NFP
BOARD OF DIRECTORS MEETING
Monday, May 20, 2019

MINUTES

Members Present: Christina DeLeon, Kathy Hooey, James Hopp, Cathy Hoyda, Evelyn Hull, John Intrain, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, TJ Vaughan, Ray Weaver; John Whildin, Michael Yagen

Members Absent: Eva Serrano, Russ Wolf

Staff Present: Dalila Alegria, Dagoberto Contreras, Eileen Maryanski

Guests Present: Howard Katz, Batavia Township 708 Board Member

The annual meeting of the Board of Directors of INC Board, NFP for May 20, 2019 was called to order at 7:01PM in the INC boardroom at 400 Mercy Lane, Aurora by President Ken Rojek. A roll call sign in sheet was passed around.

President Rojek asked for approval of the Agenda. John Whildin made the motion to approve with a second by TJ Vaughan and was unanimously passed.

Under Introductions, Executive Director Dalila Alegria introduced Howard Katz from the Batavia Township 708 Board to the meeting and Dagoberto Contreras, the new Operations Manager for INC Board.

President Rojek asked for a motion to approve the Consent Agenda. Michael Yagen made the motion with a second by Evelyn Hull and it was unanimously approved.

Alegria went through the Staff Report and highlighted that we now have 8 additional trained professionals able to present the Layperson's Guide on Mental Illness. Seven of which are bilingual.

Under Ongoing Business, Eileen Maryanski, Administrative Assistant, reviewed the unaudited service statistical report through April 2019. There were 7,863 residents that received 109,421 units of service. The Building Stats for the same period totals 246 clients received 32,358 units of service.

Alegria presented the 2018 tax extension report. She reported that CPI went down to 1.9%

Alegria, in the absence of Russ Wolf, recommended on behalf of the Nominating Committee that James Hopp, Ray Weaver and John Whildin have their three-year terms renewed. A motion was made by Kathy Hooey with a second by Terry Lanthrum, and passed unanimously.

Operations Manager, Dagoberto Contreras presented the third quarter outcomes. He stated that he had questions for AID regarding their outcomes for two programs and will report back to the board once these questions have been answered.

Alegria discussed the changes made to the Bylaws and Conflict of Interest Policy that was emailed to members 30 days prior to the meeting. With no further discussion, a motion to accept the changes was made by Christina DeLeon with a second by Whildin and was unanimously approved.

Upon the request of President Rojek, John Intrain motioned for an adjournment. With a second by Cathy Hoyda it was unanimously passed to adjourn the meeting at 7:16PM.

INC Board Members went into a one-minute break.

The second half of the annual meeting of the Board of Director of INC Board, NFP for May 20, 2019 was called to order at 7:17PM in the INC boardroom at 400 Mercy Lane by President Rojek. A roll call sign in sheet was passed around and all the original attendees were present.

The first order of business was the election of a Temporary Chair and Secretary. Hooey moved that Vaughan act as Temporary Chair and Whildin as Temporary Secretary. With no other nominations from the floor, there was a second by Lanthrum and it was unanimously approved.

Vaughan made a recommendation to accept the slate of officers as proposed: President Ken Rojek, Vice President Russ Wolf, Secretary Eva Serrano, Treasurer John Whildin, and Directors Ray Weaver and Terry Lanthrum (Immediate Past President). No other nominations were brought to the floor. The motion was made by Intrain and second by Yagen and passed unanimously.

Contreras presented the proposed INC Board meeting schedule for 2019-2020. Vaughan made a motion to approve with a second by Hoyda and it was unanimously approved.

Contreras presented the committee options and board members selected their committee assignments for FY20. Alegria noted that absent members would be contacted for their choices and an updated committee sheet will be provided at the July meeting.

Maryanski informed that board that with the Conflict of Interest Policy changes, new Conflict of Interest forms needed to be filled out to reflect the new policy. All members present filled out the new form. Disclosures will be reviewed by the Executive Committee prior to the July meeting.

Alegria reported that the Finance Committee and staff recommended having Weiland & Company provide the audit for FY19. Whildin made a motion to approve with a second by Weaver, and the motion was approved.

Alegria presented the banking resolution for FY20. Intrain moved to accept the 2019-2020 Banking Resolutions as written and with a second by Yagen, it was passed unanimously.

The preliminary budget for 2019-2020 was reviewed by Alegria. She noted numerous decreases in many expense lines and a large increase in Asset Replacement/Reserves due to HVAC replacement. Alegria indicated that the year-end figures for this budget are estimated and an amended budget will be submitted at the July INC Board Meeting. Hopp made the motion to approve the proposed preliminary 2019-2020 Budget, with a second by Intrain, it was unanimously approved.

Vaughan, Program Committee Chair, presented the proposed 2019-2020 Allocations on behalf of the Program Committee. Vaughan reviewed the process used by the committee and different factors considered in coming to its recommendations. Vaughan made a motion to approve, it was seconded by Hull and unanimously approved.

Alegria reviewed the proposed tax levies. Yagen motioned that the recommendations for 2019 Tax Levies be approved. Hooey seconded the motion and it was passed unanimously. This recommendation will be passed on to the seven 708 Community Mental Health Boards for their approval.

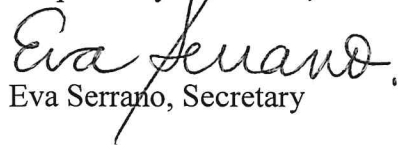
Alegria informed the board that the Sugar Grove Township lease was up for renewal and the rent will stay the same for next five years with the option for a five-year extension. With a motion made by Hoyda to approve the signing of the Sugar Grove Township lease, and a second by Hooey, it was unanimously passed.

Alegria informed the board that Gateway had submitted a proposal regarding the building at 400 Mercy Lane. After some discussion, Marilyn Jacobsen made the motion to accept the proposal, Weaver seconded the motion and it was unanimously approved.

Under Other, Rojek asked the board to consider a name change for INC Board. Vaughan suggested having an ad hoc group to discuss further. Vaughan, Hooey, Whildin and DeLeon offered to be in this group.

There being no further business before this Board, Vaughan motioned for an adjournment. There was a second by Hull and it was unanimously passed to adjourn the meeting at 8:15PM.

Respectfully submitted,


Eva Serrano, Secretary