

**Batavia Township
Community Mental Health 708 Board Meeting
Thursday, May 31, 2018**

MINUTES

President Howard Katz called the regular meeting of the Batavia Township Mental Health 708 Board to order at 7:00 PM on Thursday, May 31, 2018 at the Batavia Township Board offices.

Members Present: Jim Anderson, Garry Brown, Howard Katz, Helen Sue Krol, Nancy Murphy, TJ Vaughan,

Members Absent: Michael Lowery, Leigh Tracy

Also present: Jerry Murphy, INC Board
Dalila Alegria, INC Board

President Katz asked for approval of the minutes of the February 1, 2018 meeting. Upon a motion by Helen Sue Krol and second by Nancy Murphy, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2017, through April 30, 2018. Revenues are above budget due to additional 708 tax money received than originally budgeted. Expenses are under budget by \$37,084.07. Overall, Net Income is \$232,738.00, which is \$48,834.00 over budget.

Alegria reviewed the unaudited client statistics for July 1 through April 30, 2018. She reported that 2,003 Batavia Township residents received 30,959 units of service for that period. She also presented the building statistics for July 1 through April 30, 2018, reporting that 17 Batavia residents received 1,905 units of service.

Jerry Murphy, Executive Director, reviewed the 2017 Tax Extension Report. He reported that there is an increase of approximately \$53,000 for use in 2018-2019 with a 2.1% CPI. Murphy presented the preliminary budget that was approved by the INC Board at last month's meeting.

Murphy presented the approved 2018-2019 Allocations. Murphy asked Vaughan to review the process used by the Program Committee and the different factors considered in coming to its recommendations.

Alegria shared the recipients of the Lyle E. Oncken Community Service Award, Lynn O'Shea and Greg Watson. Jerry presented Lynn with her award at AID's Annual Meeting on May 16 and will present Greg with his award at his retirement party on June 1st at TCFS.

Alegria also asked for input from the board as to what they'd like to see on the INC Board website. Ideas will be shared as to how it can be more user friendly and accessible to 708 board members.

Under Other, Supervisor Jim Anderson shared that Batavia Township received 13 applications for funding from the General Fund. They had approved all of them and see an overlap of 5 agencies. He provided a list to Jerry Murphy of those agencies with the amount of funding.

Under New Business, Jerry Murphy shared that he would be at the WellBatavia Festival and appreciated 708 members to attend as their schedule permitted.

Jerry Murphy shared the recommendation from the INC Board to the Batavia Township 708 Board for the proposed 2018 mental health tax levy. The increase would be for the 2.1% Consumer Price Index (CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Krol made the motion to accept the recommendation for the increase to the township board. The motion was seconded by Garry Brown and passed unanimously on a voice vote. Staff will forward the recommendation to Supervisor Anderson.

Alegria collected the Conflict of Interest forms from all board members present.

Alegria presented the 708 Board with a proposed meeting schedule for 2018-19. Brown made the motion to accept the schedule as proposed. The motion was seconded by TJ Vaughan and passed unanimously on a voice vote.

Murphy reported that two board members, Howard Katz and Leigh Tracy, had a term expiring on June 30, 2018. Howard Katz graciously agreed to be re-appointed to another four-year term. The request for re-appointment will be sent to Supervisor Anderson along with Leigh Tracy's as Supervisor Anderson had spoken to him previously.

Murphy explained that the reason the 2018-19 INC Board meeting schedule was included in the 708 board packet is because the INC Board is asking 708 board members to attend an INC Board meeting.

Likewise, Alegria also invited 708 board members to volunteer to participate in one of two different INC Board committees. Descriptions of each committee were discussed and interested board members should contact staff.

Murphy noted that due to the passing of a board member, there is a vacancy on the INC board and would like to fill by new fiscal year in July.

There being no further business to come before the Board, the meeting was adjourned on a motion by Brown, second by Vaughan and a unanimous vote at 8:03 PM.

Respectfully submitted,

Garry Brown
Secretary