

**Batavia Township  
Community Mental Health 708 Board Meeting  
Thursday, February 1, 2018**

**MINUTES**

President Howard Katz called the regular meeting of the Batavia Township Mental Health 708 Board to order at 7:01 PM on Thursday, February 1, 2018 at the Batavia Township Board offices.

Members Present: Garry Brown, Howard Katz, Helen Sue Krol, Michael Lowery, Nancy Murphy

Members Absent: Leigh Tracy, TJ Vaughan,

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board

President Katz asked for approval of the minutes of the October 5, 2017 meeting. Upon a motion by Garry Brown and second by Helen Sue Krol, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2017, through December 31, 2017. Revenues are above budget due to additional 708 tax money received than originally budgeted. Expenses are under budget by \$36,384.16. Overall, Net Income is \$897,957.49, which is \$45,656.49 over budget.

Alegria reviewed the unaudited client statistics for July 1 through December 31, 2017. She reported that 700 Batavia Township residents received 15,850 units of service for that period. She also presented the building statistics for July 1 through December 31, 2017, reporting that 13 Batavia residents received 1,105 units of service. A new report detailing the FY18 funded programs was handed out to the board members for them to better understand the programs and stat numbers reported. This report will be available once a year in July after new contracts and allocations have been confirmed for the new fiscal year.

Alegria also reported that INC has received \$1,799,305.16 in tax levies. This represents 99.49% of the total levies. We have collected \$8,948.57 more than budgeted for FY18. The Batavia Township portion of that is \$360,000.

Executive Director Jerry Murphy reported on the Funders' Consortium Application. He stated that the application is now web based and will go live on February 5. It will close on March 16. Under Community Outreach, Murphy noted that it was recommended by various 708 board members to go to libraries in the area to leave brochures and make contact with employees to get the word out regarding the INC Board. All libraries were visited in November and December. The board discussed and suggested other opportunities in the community to get the word out about services that are available.

Under New Business, Murphy reviewed the Budget and Appropriation Ordinance for use of the 2017 Levy to be used in 2018-19. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Brown moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Krol, and approved by voice vote.

Murphy reviewed the FY19 Objectives for the One Year Update to the Strategic Plan, explaining that this would be the final update prior to the January 2019 Strategic Planning session.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There will also be a link to the form in the February INC Links. Deadline for nominations is Friday, March 9, 2018.

Murphy updated the board regarding the Kane County Mental Health Advisory Committee meeting and their recommendation to the Kane County Board. The Committee will be recommending that the nine (9) 708 boards be dissolved and combined into one (1) countywide board. Murphy said that no specifics were given and that he would keep the board updated.

Under Other, Murphy asked if the closing of the Sam's Club had an impact on Batavia Township taxes. The board informed him that the property sat on Geneva Township and did not affect Batavia Township.

There being no further business to come before the Board, the meeting was adjourned on a motion by Nancy Murphy, second by Michael Lowery and a unanimous vote at 8:16 PM.

Respectfully submitted,

Garry Brown  
Secretary