

**Sugar Grove Township
Community Mental Health 708 Board Meeting
Monday, October 30, 2017**

MINUTES

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:08 PM on Monday, October 30, 2017 at the Sugar Grove Township Board offices.

Members Present: Sally Bruce, Lisa Campise, Emily Chilleli, Jada Hudson, Cathy Hoyda, Pam Olsen

Members Absent:

Also present: Jerry Murphy, INC Board
Dalila Alegria, INC Board
Eileen Maryanski, INC Board
Carol Alfrey, West Towns Case Coordinator
Alison Squires, Sugar Grove Township Resident

President Bruce asked for approval of the minutes of the June 30, 2017 meeting. Upon a motion by Lisa Campise and seconded by Jada Hudson, the minutes were unanimously approved.

Executive Director Jerry Murphy temporarily took the chair in order to ask for nominations for the office of President of the Sugar Grove Township Community Mental Health 708 Board for FY18. Sally Bruce was nominated for the office of President by Cathy Hoyda. This motion was seconded by Campise. Hoyda was nominated for the office of Secretary by Campise. This motion was seconded by Pam Olsen. Both nominees were unanimously elected to serve for FY18.

Under the Staff Report, West Towns Case Coordinator, Carol Alfrey, reported to the board on the West Towns activities over the summer and clients served in July and August. She highlighted that West Towns was present at all four area festivals, July – September, as well as the Good Grief Day Camp, which served seven 708 township individuals, and was held at McCannon Farms again this year. The board thanked her for her efforts.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2017, through August 31, 2017. Revenues are above budget due to an earlier than anticipated 708 tax payment and an earlier rent payment from our tenant agencies. Expenses are under budget by \$14,505.78. Overall, Net Income is \$849,729.42, which is \$225,283.42 over budget.

Administrative Assistant Eileen Maryanski reviewed the audited client statistics for FY17. She reported that 718 Sugar Grove Township residents received 3,511 units of service for that period. She also presented the client statistics for July 1 through August 31, 2017, reporting that 121 Sugar Grove residents received 733 units of service. These figures may appear low due to the fact that most school-based services had not begun before August 31st. She noted that INC is

now reporting Building Stats from Gateway Foundation and the Association for Individual Development. These numbers represent the residents served in programs not funded by INC, but are held in INC-owned buildings, and presents a truer picture of number of residents benefitting from INC support.

Alegria also reviewed the 708 Tax Receipts to date. A total of \$1,693,325, or 94% of the anticipated FY17 levy has been collected. The Sugar Grove Township portion of that is \$111,267 of which 99% or \$110,215 has been collected.

Maryanski informed the board that the videos on Layperson's Guide to Mental Health and INC Board-Your Community Mental Health Board, are now on the INC website. They can be found under the "About" tab on the home page. Both the English and Spanish are posted. Alegria stated that to get the YouTube Channel to say it is the INC Board's, it needs to get 100 subscribers. She informed the board on how to do this.

Under New Business, Murphy notified the board of the need to fill the liaison position from the Sugar Grove 708 Board to the INC Board. He asked all board members to consider this commitment. Campise nominated Hoyda. This was seconded by Olsen and was unanimously elected.

Alegria reviewed the FY17 Annual Report, noting that the layout was the same as last year, but included new agency photos and the President letter was moved to the first page. A suggestion for including the board secretary was introduced and the annual report will be updated to reflect the suggestion. Murphy reviewed the 2016-17 Audit which indicated no findings and no recommendations by the auditor.

Murphy asked the board to think about events in the township at which INC could participate and bring awareness of the services available provided through the mental health board. There was discussion about involvement with school activities, homeowner groups and static displays.

There being no further business to come before the Board, the meeting was adjourned on a motion by Hoyda, seconded by Campise and a unanimous vote at 8:04 PM.

Respectfully submitted,

Cathy Hoyda,
Secretary